



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**Agenda OF THE  
ST. GABRIEL LALEMANT SCHOOL CATHOLIC SCHOOL COUNCIL MEETING**

**September 29, 2020  
School Gymnasium**

**A. ROUTINE MATTERS**

**1. Opening Prayer**

The opening prayer was led by Mrs. DeCoff

**2. Roll Call**

<b>CATHOLIC SCHOOL COUNCIL MEMBERSHIP</b>		<b>Present</b>	<b>Regrets</b>	<b>Absent</b>
Principal/Vice-Principal Secretary/Treasurer	Jennifer DeCoff- Principal	✓		
Chair				
Teacher Representative	Elaine DePalo		✓	
Non-Teaching Representative	Marlee Phalen		✓	
Student Representative				
Parish Liasion/Parent Rep	Shawna Fraone			
OAPCE Representative				
<b>PARENT REPRESENTATIVES</b>				
<b>Trish Rodney</b>		✓		
<b>Michelle Saccone (non-voting member)</b>		✓		
<b>Anna Maria Remple</b>		✓		
<b>Kristen Paterson</b>		✓		
<b>Liz Cote</b>			✓	
<b>Jessica Dobbs</b>			✓	
<b>Summer Galotta</b>			✓	
<b>Jessica Montague</b>		✓		
<b>Seye Ijanusi</b>		✓		
<b>Shawna Fraone</b>		✓		

3. **Approval of the Agenda**

Moved by Anna Marie Remple

Seconded by Shawna Fraone

**THAT** the St. Gabriel Lalemant School Catholic School Council approve the Agenda of the St. Gabriel Lalemant School Catholic School Council Meeting of September 29, 2020.

**CARRIED**

4. **Election of the Chair**

Shawna Fraone was voted in as the 2020-2021 Catholic School Council Chair for St. Gabriel Catholic Elementary School

5. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**B. PRESENTATIONS-  
None**

**C. CHAIR'S REPORT**

- No report at this time

**D. Principal Report**

- a. Catholic School Council Financial Report 2019-2020
  - i. Mrs. DeCoff handed out the CSC financial report from 2019-2020. Due to COVID, the original goals for last year were not met, and Bingo stopped running in March. With the fundraising that did occur from September to February 12 Chromebooks were purchased for the school and arrived at the end of August. They have already been distributed to different classrooms. All classrooms in grades 1 to 8 now have 12 Chromebooks.
- b. Fundraising for 2020-2021
  - i. Mrs. DeCoff presented the Little Ceasars fundraising program to CSC. All members present agreed to proceed with this fundraiser for the month of October. Future fundraising for 2020-2021 will be discussed at a later meeting. Council discussed the possibility of having the magazine fundraiser, but decided to go with Little Ceasars to start.
- c. Bingo 2020-2021
  - i. Due to COVID, Bingo is undergoing changes and not currently allowing for volunteers. An email was sent to our Bingo representative that advised that all volunteers will need to go through retraining. All retraining will be virtual and more information will be sent to our CSC representative. We are always asking for volunteers to help with Bingo since the revenue generated helps with purchasing items such as Smartboards, Chromebooks, gym/recess equipment. Prior to COVID, funds generated from Bingo per school year amounted to approximately \$8000.00
- d. All things COVID - Mrs. DeCoff described the major changes/additions that have taken place throughout the school and practices that continue to happen to ensure the safety of our students and staff
  - i. Changes around the school: **Hallways** – physical distancing floor bubbles located outside of washrooms, outside of all doors, and walking direction arrows. **Cleaning Protocols:** Increase in hours for caretaking staff, scheduled washroom breaks for all classrooms. All touchpoints are continuously wiped down throughout the day, all bathrooms fully cleaned at least 4 times a day, all classrooms are deep cleaned at night after all students and staff have left the school. **Recess** – All classes have their own area to play in outside during recess. Classes are not allowed to mix. Each class has their own set of equipment that is sprayed down after each recess with a spray and leave disinfectant spray. Each class is colour coded so the equipment is not

accidentally shared between classes. The classes rotate to different areas each day so they are able to have time in different areas. Each area outside is identified by lines. **Classrooms** – All students (kinder to grade 8) have their own desk and workspace in the classrooms. Each desk has a hook for students to hang their backpacks and lunch bags. Student are encouraged to wash their hands and/or use hand sanitizer every time they leave and return to the classroom. Taps, door knobs, sanitizer push stations and other touch surfaces in the classroom are wiped down frequently throughout the day. Sanitizing spray is also in the classroom for recess equipment or for the teacher to use when needed outside of the regular cleaning schedule. All classrooms have a sink or sanitizer station or both.

e. Halloween

- i. Mrs. DeCoff asked CSC for opinion on changes to Halloween for this year only. With all of the protocols in place this year, activities that have taken place in the past, cannot happen this year. The parade at Sobey's and the retirement home, school dance, classroom parties (where food is shared, candy/snack exchange) are not able to take place. Mrs. DeCoff asked CSC members their opinion on the wearing of costumes. Pros and cons were discussed.

1. Pros – many children are not going out for Halloween, so wearing at school gives them the opportunity to wear a costume.
2. Cons – since many are not going out for Halloween, parents would like to not spend the extra money on a costume for school; many costumes cannot be washed, so the extra protection of washing clothing worn to school is eliminated; Props and costume masks are not allowed to be brought to school; Students in grades 4-8 are still required to wear a mask;

Mrs. DeCoff made suggestions that had been discussed with staff that brings Halloween into the school but by also following the protocols in place. She suggested that instead of a costume, students are asked to dress in Halloween colours, and to add the element of dressing up, be creative with their hair – spooky hair Halloween style. Mrs. DeCoff also explained that staff is currently planning Halloween activities to carry out during the day for students to do within their own class cohort. CSC felt that the proposed changes to Halloween would still bring the spirit to school but by also following COVID protocols. All agreed that these changes were for this year only and hope that we can have costumes, parades and parties back next year.

f. Start and end of day gathering

- i. Mrs. DeCoff has asked for CSC support with start and end of day gathering of families as they pick up their children. With COVID protocols in place, we need help with further communication with parents. Messages have been sent home via school messenger and requests have been placed in the school newsletters. CSC can help support by further communicating the importance of social distancing outside when parents are picking up children. Families have also been encouraged to use the kiss and ride area rather than parking in the parking lot. This is a safety concern when children are walking across driving lanes to get to parked cars. CSC agreed to help and communicate with families in addition to the messages that have been sent from the school.

**E. STAFF REPORTS**

-No update at this time

**F. OLD BUSINESS -none**

**G. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

**H. NEXT MEETING**

Thursday October 29, 2019 @ 6:00 pm

**I. ADJOURNMENT**

This meeting was adjourned at 7:00 pm

**J. CLOSING PRAYER** was led by Mrs. DeCoff